SAF2023 GUIDANCE FOR PRESENTERS

Spoken Presentations

- Talks should be 20 minutes long – please do not run over as this will eat into other speakers' time!
- If your presentation contains images that audience members may find upsetting or disturbing, please provide a warning at the beginning of your talk.
- To allow for presentations to be broadcast online, it will not be possible to use Presenter View in PowerPoint. Please make sure you have access to any notes in another way.
- Please send over your slides by 11am on 27/10/23. This is to give us a backup if there are any technical difficulties, particularly with the hybrid aspect of the conference.
    - These should be sent to cpdservices@abdn.ac.uk

Poster Presentations

- Posters should be no more than A1 in size – either portrait or landscape format is fine!
- You must bring a printed version of your poster to the conference. Unfortunately, we do not have the facilities to print posters for you.
- Please send a pdf copy of your poster no later than 02/10/23 to allow us to add it to the online poster gallery and highlight on our social media platforms.
    - These should be sent to scotarchforum@gmail.com
- If you have a personal website or university page you would like us to link your poster to, let us know! We can also include your social media handle.

If you have any questions please email cpdservices@abdn.ac.uk